New Request for Departmental Support of

Faculty Directed House Staff Research

# Goals of Support

The opportunity for residents and fellows to perform research under the direction of a faculty mentor is an important part of house staff training. Since funds are often necessary to facilitate these research opportunities, this program is intended to provide small awards for projects that show promise. In addition, it is understood that research projects carried out by a trainee-faculty team are often conceived at the initiation of a rotation or fellowship, and are therefore difficult to plan for during the annual budget cycle. Applications can therefore be submitted throughout the year.

# Process and Submission

Once a resident/fellow and faculty member have agreed to pursue a research project, a simple application and budget are generated and submitted by the faculty member. As stated above, applications can be submitted on a rolling basis. Although the faculty member submits the application, the house staff trainee is encouraged to participate in preparation of the application and budget.

# Amount of the Award

The maximum amount for each award is $5,000. All expenses should be well justified. In rare cases it is understood that a greater amount may be required to purchase expensive reagents or kits for the project. In such cases, amounts over $5,000 must be justified in detail. If the application is approved, the funds will be assigned to the faculty member.

### Application Process

Please complete the application forms (below) and submit to Jama Pirkl ([jama-pirkl@uiowa.edu](mailto:jama-pirkl@uiowa.edu)).

### Evaluation of the Application

The application will be evaluated by the Research Advisory Committee and Dr. Karandikar. Applications will be judged on the scope of the proposed work (is it appropriate for trainee project with a limited budget?), scientific merit and potential for completion and presentation at a national meeting. Another important factor in judging applications is the current funds available to the sponsoring faculty member (extramural funds, institutional pilot grant funds, RAG funds).

### Funding period

If awarded, the funds are intended for a one-year period. However, if the project requires funds during a second year in order to complete all studies, a separate renewal form (Year Two Request) is to be used.

### Progress Report

Whether or not a second year of support is requested, a progress report is required at the end of the award year. The report need only be one page and highlight accomplishments, abstracts, presentations and manuscripts.

### Questions

If you have questions about the application process, please contact Dr. Waldschmidt (phone 335-8223; e-mail [thomas-waldschmidt@uiowa.edu](mailto:thomas-waldschmidt@uiowa.edu)).

### Please proceed to next page to complete the form

Request for Department Support of Faculty Directed House Staff Research

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**Faculty Sponsor**:

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**Trainee Co-investigator**:

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**Title of the Proposed Project**:

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**Research Plan – please be brief**:

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| Goals: |
| Approaches that will be used to accomplish the goals: |
| Anticipated outcomes: |

Listing of all current funding:

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| Extramural funding: |
| Institutional pilot grant funding: |
| Department RAG funding: |

**Detailed Budget - All expenses should be well justified:**

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| Reagents/Supplies: |
| Other costs (e.g. use of core services, biostatistical consultation, etc): |
| Total: |

Individual Faculty Request Form for Departmental  
Support of Research

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**Justification if the requested amount exceeds $5000:**

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