

University of Iowa Carver College of Medicine
Department of Family Medicine

**Intramural Grant Program
Progress Report**

Guidelines:

- Progress Reports are due no later than 30 days after the 1-year anniversary of the grant start date.
- Progress Reports must include an original Budget and an expended Budget (see below). All remaining funds will be returned to the Department of Family Medicine.
- Any submission materials (abstracts, posters, manuscripts, etc.) related to the research project should be attached.

Progress Report:

Project Title: _____

Project Award Amount: _____

PI: (Name) _____

(Signature) _____

Please check the following:

___ Final Progress Report

___ Annual Progress Report (applying for grant continuation)

Research Summary:

- Briefly restate the Specific Aims of the project. Summarize progress made towards the Specific Aims, any results, deviations from the original research plan, and any future plans.

Research Impact:

- Describe the impact of this research (clinical, educational, or operational).

Major Research Accomplishments:

- Did any presentations or publications result, at least in part, from the research funded by this intramural grant? If YES, please describe and attach relevant documents. If NO, please explain.
- Describe any other deliverables that may have been generated as a result of this funded project (additional funding, course material, websites, etc.)

For grant continuation only:

- Briefly describe why an additional year is being requested (i.e. challenges faced, project expanding.)
- Briefly provide an updated research plan and timeline for completion of the project.

Budget Report

Expense Category	Original Budgeted Amount	Funds Remaining (if any)
Personnel		
Supplies		
Equipment		
Other (provide additional explanation)		
TOTAL		